

## Rafael Cao Romero Millán



Birth date: March 29<sup>th</sup>, 1974 in Mexico City, Mexico  
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### Education:

1993 – 1997	<b>Instituto Tecnológico y de Estudios Superiores de Monterrey, ITESM</b> <i>(Monterrey Institute of Technology and Higher Education)</i>	Monterrey, N.L.-Mexico
	<i>Architecture, Cum Laude</i>	
1992	<b>High School "Instituto México"</b>	Tijuana B.C.-Mexico
	<i>Specialization: Computer programmer</i>	

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### Professional Experience:

2006 – Current	<b>Kristinn Ragnarsson arkitekt ehf.</b> <b>Office Manager</b> (2006-2009 approx. 350 projects)	Reykjavík, Iceland
	<ul style="list-style-type: none"> <li>• Projects, cost and revenue management.</li> <li>• Customer support.</li> <li>• Development and implementation of Project Management system and SOPs in the company.</li> <li>• Selection and implementation of cutting-edge software in architecture to guarantee high quality design through Building Information Modeling.</li> <li>• Creation and supervision of outsourcing projects in Mexico.</li> <li>• Training of personnel in Iceland and Mexico.</li> <li>• Design and development of architectural drawings.</li> </ul>	
2004 – 2006	<b>Workshop Manager</b> (2004-2006 approx. 250 projects)	
	<ul style="list-style-type: none"> <li>• Coordination of all projects in the workshop.</li> <li>• Development and implementation of AIA standards.</li> <li>• Design and development of architectural drawings.</li> </ul>	
2002 – 2004	<b>Project Manager</b>	
	<ul style="list-style-type: none"> <li>• Coordination of all parties involved in a project to accomplish tasks and meet deadlines.</li> <li>• Development of good office practices and working procedures.</li> <li>• Design and development of architectural and construction drawings.</li> </ul>	
2000 – 2002	<b>Project Architect</b>	
	<ul style="list-style-type: none"> <li>• Design and development of architectural and construction drawings.</li> </ul>	
1999 – 2000	<b>Taller de Propuesta Urbana</b> <i>Mission: To offer our clients high quality buildings integrating form, function, construction techniques and environment according to their requests and expectations.</i> <i>Services: Architectural and engineering drawings, construction and construction supervision.</i> <b>Co-Founder</b> <b>Office and Project Manager</b>	Tijuana, B.C.-Mexico

1999	<b>OPC del Pacífico, S.A. de C.V.</b> > Project Architect	Tijuana, B.C.-Mexico
1998	<b>Shiraishi Corporation Nagoya Branch</b> > Assistant Topographer	Nagoya Shi-Japan
1998	<b>OPC del Pacífico, S.A. de C.V.</b> > Resident Control Quality	Tijuana, B.C.-Mexico
1998	<b>GFAG, Diseños y Construcciones</b> > Project Architect	Monterrey, N.L.- Mexico
1998	<b>Independent Collaboration</b> > Project Architect	Monterrey, N.L.- Mexico
1997	<b>Diamétrica, Arquitectura y Urbanismo</b> > Draftsman	Monterrey, N.L.- Mexico
1996	<b>Lopez Llera Arquitectos</b> > Draftsman	Tijuana, B.C.-Mexico
1994	<b>Inmobiliaria Estatal de Tijuana-Tecate</b> > Draftsman	Tijuana, B.C.-Mexico

## Software:

Proficient in:

- AutoCAD 2011
- Revit Architecture 2011
- Sketch Up 7 Pro
- Mind Manager
- Adobe Acrobat and Photoshop
- MS Office

## Languages:

	<b>Speaking</b>	<b>Reading</b>	<b>Writing</b>
<b>Spanish (mother tongue)</b>	Excellent	Excellent	Excellent
<b>English</b>	Very Good	Excellent	Very Good
<b>French</b>	Good	Good	Basic
<b>Icelandic</b>	Good	Good	Basic

## More about me:

- I enjoy working in a team and also have the ability to lead it.
- I work efficiently combining my technical and human skills.
- I like to work in a challenging still cheerful environment and according to my personal ethics.
- I am constantly learning and improving my skills.
- I do not give up until the job is done.

## Interest and activities:

- Sports (Football, Soo Bahk Do, SCUBA Diving, Squash)
- Photography
- Independent international travels
- Music – Percussions
- Reading

*"I am in good health and enjoy life with my wife, our son born 2009 and our cat".*